



**WEST DEER
TOWNSHIP
VIRTUAL
SUPERVISORS
MEETING
ADDENDUM**

April 15, 2020

1. DRAFT Resolution No. 2020-9 (Property Tax Collection Deadline Adjustment)
2. Adoption: Resolution 2020-10 (Bairdford Park GEDTF Grant)
3. Award: Nike Site/Bairdford Park Field Restoration

TOWNSHIP OF WEST DEER

RESOLUTION NO. 2020-9

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXTENSION OF THE DISCOUNT AND FACE PAYMENT DATES FOR 2020 REAL ESTATE TAXES

WHEREAS, the Board of Supervisors of the Township of West Deer desires to extend the due dates for payment of the discount and face amounts of 2020 real estate taxes in recognition of the current state of emergency resulting from the COVID-19 pandemic and the associated economic impact on its residents and taxpayers; and

WHEREAS, Pennsylvania Senate Bill 841 would amend Title 35 of the Pennsylvania Consolidated Statutes by adding a Chapter 57 (COVID-19 Disaster Emergency) and Subchapter B (Property Tax), which authorizes the Board of Supervisors of the Township of West Deer to provide for real property tax relief; and

WHEREAS, Senate Bill 841 was approved by the Pennsylvania House of Representatives on April 14, 2020, and sent to the Governor's office for signature; and

WHEREAS, it is anticipated that the Governor will approve and enact the provisions of Senate Bill 841 into law.

NOW THEREFORE, pursuant to the provisions of Senate Bill 841 as it may ultimately be signed into law by the Governor, the Board of Supervisors of the Township of West Deer does hereby **RESOLVE**, as follows:

1. The deadlines and procedures regarding the collection of taxes imposed on the assessed value of real property that would otherwise be due by December 31, 2020 ("Tax"), are amended as follows:
 - a. The Township shall accept the Tax at its prescribed discount rate if paid by August 31, 2020.
 - b. Fees and penalties associated with the late payment of the Tax shall be waived if the Tax is paid in full by December 31, 2020.
2. This Resolution shall apply to 2020 real property taxes only and shall not affect the payment deadlines or otherwise impact the levy and/or collection of any other taxes or for past or future real property taxes assessed by the Township.
3. In the event Senate Bill 841 does not become law, this Resolution is rescinded automatically and shall have no force and effect.

4. A copy of this Resolution shall be delivered to the Tax Collector within thirty (30) days of the effective date of the law.

RESOLVED, by the Board of Supervisors of the Township of West Deer, this 15th day of April, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Arlind Karpuzi
Chairman, Board of Supervisors

ADOPTION: RESOLUTION 2020-10 (BAIRDFORD PARK GEDTF GRANT)

RESOLUTION NO. 2020-10 AUTHORIZES THE TOWNSHIP MANAGER TO APPLY FOR, THE CHAIRPERSON OF THE BOARD OF SUPERVISORS TO SIGN FOR (IF APPROVED), AND THE TOWNSHIP MANAGER TO SERVE AS AN AUTHORIZED OFFICIAL FOR A GEDTF GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

ATTACHED IS A COPY OF RESOLUTION NO. 2020-10.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-10 AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR, THE CHAIRPERSON OF THE BOARD OF SUPERVISORS TO SIGN FOR (IF APPROVED), AND THE TOWNSHIP MANAGER TO SERVE AS AN AUTHORIZED OFFICIAL FOR A GEDTF GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—

CONCURRING RESOLUTION

RESOLUTION NO# 2020-10

The purpose of the Resolution form is to have on record a statement confirming that the applicant has formally requested a grant, has designated an official to perform the required duties between the applicant and the Redevelopment Authority of Allegheny County (“RAAC”), has authorized the execution and delivery of any and all agreements between the applicant and RAAC, and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the application.

Resolution of the West Deer Township Board of Supervisors Authorizing
Name of Applicant
the filing of an application for funds with the RAAC.

WHEREAS, the Township of West Deer is
Name of Applicant
desirous of obtaining funds from the RAAC in the amount of \$ 200,000

NOW, THEREFORE, BE IT RESOLVED, that the Township of West Deer
Name of Applicant
does hereby formally request a grant from the RAAC for the Bairdford Park Master Plan Construction
project. *Name of Project*

BE IT FURTHER RESOLVED, that the Township of West Deer does hereby
Name of Applicant
designate Daniel Mator (the “Authorized Official”) as the official to file all
Authorized Official
applications, documents, and forms between the Township of West Deer and the RAAC.
Name of Applicant

BE IT FURTHER RESOLVED, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and RAAC (the "Grant Contract") and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the "Grant Documents").

BE IT FURTHER RESOLVED, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby are approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

BE IT FURTHER RESOLVED, that the Township of West Deer
Name of Applicant
assures, where applicable, the provision of the full local share of the project costs.

BE IT FURTHER RESOLVED, that the Township of West Deer
Name of Applicant

assures, that the project will be awarded or under construction within 180 days after contractual execution.

Adopted this 15 day of April 2020, by the Board of Supervisors of West Deer Township
Name of Applicant

ATTEST: X
Signature (Must *not* be same as Authorized Official) Chairman
Title

Printed Name Arlind Karpuzi

**AWARD: WEST DEER TOWNSHIP NIKE AND BAIRDFORD PARKS
FIELD/LANDSCAPE RESTORATION PROJECT**

IN FOLLOWING PROPER PROCEDURES PROSCRIBED BY THE DISTRICT MAGISTRATE, THE BOARD AUTHORIZED THE ADVERTISEMENT OF THE WEST DEER TOWNSHIP NIKE AND BAIRDFORD PARKS FIELD/LANDSCAPE RESTORATION PROJECT.

THE PROJECT WAS ADVERTISED AND SEALED BIDS WERE RECEIVED UNTIL 1:00 P.M. ON TUESDAY, MARCH 17, 2020, AND WERE OPENED AND READ ALOUD AT 1:45 P.M.

<u>BIDDERS</u>	<u>TOTAL AMOUNT</u>
1) HOLLIBAUGH LANDSCAPING	\$19,500.00
2) PENN LANDSCAPE & CEMENT WORK	\$20,880.00
3) TIMOTHY ESKEN DBA ESKEN LANDSCAPING	\$23,500.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE WEST DEER TOWNSHIP NIKE AND BAIRDFORD PARKS FIELD/LANDSCAPE RESTORATION PROJECT TO HOLLIBAUGH LANDSCAPING IN THE AMOUNT OF \$19,500.00.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

BID TABULATION

West Deer Township Nike and Bairdford Parks Field/Landscape Restoration Project (#9827)

Bidder	Bid Amount
Hollibaugh Landscaping	\$19,500.00
Penn Landscape & Cement Work	\$20,880.00
Timothy Esken DBA Esken Landscaping	\$23,500.00

West Deer Township
Nike and Bairdford Parks Field/Landscape Restoration Projects (#9827)

FORM OF PROPOSAL

TO: Daniel Mator
West Deer Township
109 East Union Road
Cheswick, PA 15024

FROM: HOLLIBAUGH LANDSCAPING, LLC
Company Name (Please Print Legibly or Typed)

1012 YORK WAY
Company Mailing Address (Please Print Legibly or Typed)

GIBSONIA PA 15044
City, State, Zip (Please Print Legibly or Typed)

THIS proposal is submitted in accordance with your Request for Bids to Contractors, inviting proposals to be received until 1:45 p.m. on Tuesday, March 17, 2020, for the following project:

Nike and Bairdford Parks Field/Landscape Restoration Projects- Work consists of repairing damaged grass surface areas in two (2) Township parks, including application of topsoil, fertilizer, lime, seed mix, mulch and other related work.

1. I, the undersigned, having examined the existing conditions in this project area affecting the cost of the work, and with the Contract Documents which includes, but is not limited to, the Request for Bids, Instructions to Bidders, Form of Proposal, Unit Price Schedule(s), Non-Collusion Affidavit, Compliance Forms, Form of Bonds, Contract Agreement, General Conditions, Technical Specifications, Drawings, and Addenda, all as prepared by Shoup Engineering Inc., 329 Summerfield Drive, Baden, Pennsylvania, 15005 (724-869-9560), hereby propose to furnish all supervision and services, including utility and transportation services to perform and complete all work required for the above-referenced Project, all in accordance with these Contract Documents, for the following lump sum price:

nineteen thousand five hundred dollars
Total Written Price in Letters

19,500.00
Total Numeric Price in Numerals

2. In submitting this bid, the Bidder understands that the right is reserved by West Deer Township to reject any or all bids.

If written notice of the acceptance of this Bid is mailed, telegraphed or delivered, in writing, to the undersigned **within sixty (60) calendar days** after the opening thereof, the undersigned agrees to execute an agreement in the prescribed form and furnish the Required Bonds **within ten (10) calendar days after the Contract Agreement is presented to him for signature.**

3. Security in the amount of One Thousand Nine Hundred Fifty & ⁰⁰/₁₀₀ Dollars (\$ 1,950.⁰⁰), in the form of a Bid Bond is submitted herewith in accordance with the Instructions to Bidders.

4. In signing this Proposal, the Contractor acknowledges that he has not colluded with any person in respect to this Bid or any other bid for the Project for which this Bid is submitted.

5. The Bidder hereby acknowledges receipt or the following issues of addenda, if any, distributed by the Engineer:

Addendum Number _____ Dated _____
Addendum Number _____ Dated _____

6. The undersigned Bidder is prepared to submit a financial and experience statement upon request.

7. By submitting this Form of Proposal, the Awarded Contractor agrees to be added to the project as a Co-permittee of the General NPDES Permit for stormwater discharges associated with construction activities (If Required).

(If You Are an INDIVIDUAL, PARTNERSHIP or NON-INCORPORATED ORGANIZATION)

SIGNATURE OF BIDDER John E Hollibaugh

Name (Print Legibly or Typed) John E Hollibaugh

Home Address of Bidder 1012 York way Gibsonia PA 15042

Company Telephone Number 724-816-3570

Company Fax Number _____

Printed Names and Home Addresses of Members of Firm:

(IF YOU ARE A CORPORATION)

SIGNATURE OF BIDDER _____

Name (Print Legibly or Typed) _____

COMPANY NAME (Print Legibly or Typed) _____

Business Mailing Address _____

Company Telephone Number _____

Company Fax Number _____

(AFFIX CORPORATE SEAL FIRMLY)

INCORPORATED UNDER THE LAWS OF THE STATE OF _____

Printed / Typed Names of Officers: President _____

Home Address _____

Secretary _____

Home Address _____

Treasurer _____

Home Address _____

West Deer Township
Nike and Bairdford Parks Field/Landscape Restoration Projects (#9827)

NON-COLLUSION AFFIDAVIT

State of Pennsylvania)
County of Allegheny) SS

I state that I am John E. Hollibaugh of Hollibaugh Landscaping, LLC
(Printed Title) (Printed Name of Firm)

and that I am authorized to make this Affidavit on behalf of my firm and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Bid.

I state that:

1. The price(s) and amount(s) of this bid have been arrived at independently and without consultation, communication, or agreement with any other contractor, bidder, or potential bidder.
2. Neither the price(s) nor the amount(s) of this bid, and neither the approximate price(s) nor approximate amount(s) of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder and they will not be disclosed before the bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this Contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. Hollibaugh Landscaping, LLC, its affiliates, subsidiaries, officers,
(Printed Name of Firm)

directors, and employees are not currently under investigation by any governmental agency and have not, in the last four (4) years, been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that Hollibaugh Landscaping, LLC understands and acknowledges
(Printed Name of Firm)

that the above representations are material and important, and will be relied on by Richland Township, in awarding the Project for which this bid is being submitted. I understand and my firm understands that any misstatement in this Affidavit is and shall be treated as fraudulent concealment from Richland Township of the true facts relating to the submission of bids for this Project.

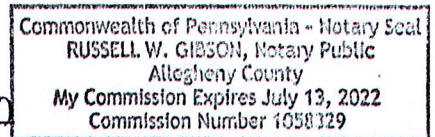
By John E. Hollibaugh (Printed or Typed Name)

John E. Hollibaugh
(Written Signature)

Managing Member
(Printed Title)

Sworn to and subscribed before me this 16th day of March, 2020.

Russell W. Gibson
(Notary Public Signature)



(AFFIX NOTARIAL SEAL FIRMLY)

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with the bids.
2. This Non-Collusion Affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid-rigging and other efforts to restrain competition, and the making of false sworn statements in connection with submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval, or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "Complementary Bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

West Deer Township
Nike and Bairdford Parks Field/Landscape Restoration Projects (#9827)

FORM OF PROPOSAL

TO: Daniel Mator
West Deer Township
109 East Union Road
Cheswick, PA 15024

FROM: Penn Landscape & Cement Work
Company Name (Please Print Legibly or Typed)
5860 SALTSBURG RD.
Company Mailing Address (Please Print Legibly or Typed)
VERONA, PA 15147
City, State, Zip (Please Print Legibly or Typed)

THIS proposal is submitted in accordance with your Request for Bids to Contractors, inviting proposals to be received until 1:45 p.m. on Tuesday, March 17, 2020, for the following project:

Nike and Bairdford Parks Field/Landscape Restoration Projects- Work consists of repairing damaged grass surface areas in two (2) Township parks, including application of topsoil, fertilizer, lime, seed mix, mulch and other related work.

NO MAINTENANCE INCLUDED IN COST. A.V.

1. I, the undersigned, having examined the existing conditions in this project area affecting the cost of the work, and with the Contract Documents which includes, but is not limited to, the Request for Bids, Instructions to Bidders, Form of Proposal, Unit Price Schedule(s), Non-Collusion Affidavit, Compliance Forms, Form of Bonds, Contract Agreement, General Conditions, Technical Specifications, Drawings, and Addenda, all as prepared by Shoup Engineering Inc., 329 Summerfield Drive, Baden, Pennsylvania, 15005 (724-869-9560), hereby propose to furnish all supervision and services, including utility and transportation services to perform and complete all work required for the above-referenced Project, all in accordance with these Contract Documents, for the following lump sum price:

Twenty thousand eight hundred eighty NO cents
Total Written Price in Letters

\$ 20,880.00
Total Numeric Price in Numerals

2. In submitting this bid, the Bidder understands that the right is reserved by West Deer Township to reject any or all bids.

If written notice of the acceptance of this Bid is mailed, telegraphed or delivered, in writing, to the undersigned **within sixty (60) calendar days** after the opening thereof, the undersigned agrees to execute an agreement in the prescribed form and furnish the Required Bonds **within ten (10) calendar days after the Contract Agreement is presented to him for signature.**

3. Security in the amount of _____ Dollars
(\$ 10⁰⁰), in the form of a Bid Bond
is submitted herewith in accordance with the Instructions to Bidders.

4. In signing this Proposal, the Contractor acknowledges that he has not colluded with any person in respect to this Bid or any other bid for the Project for which this Bid is submitted.

5. The Bidder hereby acknowledges receipt or the following issues of addenda, if any, distributed by the Engineer: NONE RECEIVED

Addendum Number _____ Dated _____
Addendum Number _____ Dated _____

6. The undersigned Bidder is prepared to submit a financial and experience statement upon request.

7. By submitting this Form of Proposal, the Awarded Contractor agrees to be added to the project as a Co-permittee of the General NPDES Permit for stormwater discharges associated with construction activities (If Required).

(If You Are an INDIVIDUAL, PARTNERSHIP or NON-INCORPORATED ORGANIZATION)

SIGNATURE OF BIDDER Anthony Vaccarello

Name (Print Legibly or Typed) Anthony Vaccarello

Home Address of Bidder 5860 SALTSBURG RD.

Company Telephone Number 412-915-5231

Company Fax Number 412-492-0346

Printed Names and Home Addresses of Members of Firm:

Anthony Vaccarello

5860 SALTSBURG RD.

VERONA, PA 15147

(IF YOU ARE A CORPORATION)

SIGNATURE OF BIDDER _____ *N/A*

Name (Print Legibly or Typed) _____

COMPANY NAME (Print Legibly or Typed) _____

Business Mailing Address _____

Company Telephone Number _____

Company Fax Number _____

(AFFIX CORPORATE SEAL FIRMLY)

INCORPORATED UNDER THE LAWS OF THE STATE OF _____ *N/A*

Printed / Typed Names of Officers: President _____

Home Address _____

Secretary _____

Home Address _____

Treasurer _____

Home Address _____

West Deer Township
Nike and Bairdford Parks Field/Landscape Restoration Projects (#9827)

NON-COLLUSION AFFIDAVIT

State of PA)
County of Allegheny) SS

I state that I am General MGR of Penn Landscape & Cement Work
(Printed Title) (Printed Name of Firm)

and that I am authorized to make this Affidavit on behalf of my firm and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Bid.

I state that:

1. The price(s) and amount(s) of this bid have been arrived at independently and without consultation, communication, or agreement with any other contractor, bidder, or potential bidder.
2. Neither the price(s) nor the amount(s) of this bid, and neither the approximate price(s) nor approximate amount(s) of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder and they will not be disclosed before the bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this Contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. Penn Landscape & Cement Work, its affiliates, subsidiaries, officers,
(Printed Name of Firm)

directors, and employees are not currently under investigation by any governmental agency and have not, in the last four (4) years, been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that Penn Landscape & Cement Work understands and acknowledges
(Printed Name of Firm)

that the above representations are material and important, and will be relied on by Richland Township, in awarding the Project for which this bid is being submitted. I understand and my firm understands that any misstatement in this Affidavit is and shall be treated as fraudulent concealment from Richland Township of the true facts relating to the submission of bids for this Project.

By Anthony Vaccarello (Printed or Typed Name)

Anthony Vaccarello
(Written Signature)

General MGR.
(Printed Title)

Sworn to and subscribed before me this 17th day of March, 202020.

Kimberly Hunter
(Notary Public Signature)

Commonwealth of Pennsylvania - Notary Seal
Kimberly Hunter, Notary Public
Allegheny County
My commission expires February 12, 2022
Commission number 1281714
Member, Pennsylvania Association of Notaries

(AFFIX NOTARIAL SEAL FIRMLY)

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with the bids.
2. This Non-Collusion Affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid-rigging and other efforts to restrain competition, and the making of false sworn statements in connection with submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval, or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "Complementary Bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

West Deer Township
Nike and Bairdford Parks Field/Landscape Restoration Projects (#9827)

FORM OF PROPOSAL

TO: Daniel Mator
West Deer Township
109 East Union Road
Cheswick, PA 15024

FROM: Tim Eskew DBA ESKENLANDSCAPING
Company Name (Please Print Legibly or Typed)

360 OLYMPIC ROAD
Company Mailing Address (Please Print Legibly or Typed)

P. HARBOR PA 15036
City, State, Zip (Please Print Legibly or Typed)

THIS proposal is submitted in accordance with your Request for Bids to Contractors, inviting proposals to be received until 1:45 p.m. on Tuesday, March 17, 2020, for the following project:

Nike and Bairdford Parks Field/Landscape Restoration Projects- Work consists of repairing damaged grass surface areas in two (2) Township parks, including application of topsoil, fertilizer, lime, seed mix, mulch and other related work.

1. I, the undersigned, having examined the existing conditions in this project area affecting the cost of the work, and with the Contract Documents which includes, but is not limited to, the Request for Bids, Instructions to Bidders, Form of Proposal, Unit Price Schedule(s), Non-Collusion Affidavit, Compliance Forms, Form of Bonds, Contract Agreement, General Conditions, Technical Specifications, Drawings, and Addenda, all as prepared by Shoup Engineering Inc., 329 Summerfield Drive, Baden, Pennsylvania, 15005 (724-869-9560), hereby propose to furnish all supervision and services, including utility and transportation services to perform and complete all work required for the above-referenced Project, all in accordance with these Contract Documents, for the following lump sum price:

Twenty three thousand, five hundred dollars and 00 cents
Total Written Price in Letters

23,500.00
Total Numeric Price in Numerals

2. In submitting this bid, the Bidder understands that the right is reserved by West Deer Township to reject any or all bids.

If written notice of the acceptance of this Bid is mailed, telegraphed or delivered, in writing, to the undersigned **within sixty (60) calendar days** after the opening thereof, the undersigned agrees to execute an agreement in the prescribed form and furnish the Required Bonds **within ten (10) calendar days after the Contract Agreement is presented to him for signature.**

3. Security in the amount of Twenty-three hundred fifty dollars and zero cents Dollars (\$ 2,350.00), in the form of a Bid Bonds is submitted herewith in accordance with the Instructions to Bidders.

4. In signing this Proposal, the Contractor acknowledges that he has not colluded with any person in respect to this Bid or any other bid for the Project for which this Bid is submitted.

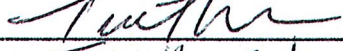
5. The Bidder hereby acknowledges receipt of the following issues of addenda, if any, distributed by the Engineer:

Addendum Number N/A Dated _____
Addendum Number N/A Dated _____

6. The undersigned Bidder is prepared to submit a financial and experience statement upon request.

7. By submitting this Form of Proposal, the Awarded Contractor agrees to be added to the project as a Co-permittee of the General NPDES Permit for stormwater discharges associated with construction activities (If Required).

(If You Are an INDIVIDUAL, PARTNERSHIP or NON-INCORPORATED ORGANIZATION)

SIGNATURE OF BIDDER 
Name (Print Legibly or Typed) Timothy Eskew
Home Address of Bidder 626 Elaine Drive Pohn Pa 15236
Company Telephone Number 412-760-5603, 412-655-2834
Company Fax Number 412-655-7441

Printed Names and Home Addresses of Members of Firm:

(IF YOU ARE A CORPORATION)

SIGNATURE OF BIDDER _____

Name (Print Legibly or Typed) _____

COMPANY NAME (Print Legibly or Typed) _____

Business Mailing Address _____

Company Telephone Number _____

Company Fax Number _____

(AFFIX CORPORATE SEAL FIRMLY)

INCORPORATED UNDER THE LAWS OF THE STATE OF _____

Printed / Typed Names of Officers: President _____

Home Address _____

Secretary _____

Home Address _____

Treasurer _____

Home Address _____

NON-COLLUSION AFFIDAVIT

State of PA)
County of Allegheny) SS
I state that I am OWNER of ESKEN LANDSCAPING
(Printed Title) (Printed Name of Firm)

and that I am authorized to make this Affidavit on behalf of my firm and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Bid.

I state that:

1. The price(s) and amount(s) of this bid have been arrived at independently and without consultation, communication, or agreement with any other contractor, bidder, or potential bidder.
2. Neither the price(s) nor the amount(s) of this bid, and neither the approximate price(s) nor approximate amount(s) of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder and they will not be disclosed before the bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this Contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. ESKEN LANDSCAPING, its affiliates, subsidiaries, officers,
(Printed Name of Firm)

directors, and employees are not currently under investigation by any governmental agency and have not, in the last four (4) years, been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that ESKEN LANDSCAPING understands and acknowledges
(Printed Name of Firm)

that the above representations are material and important, and will be relied on by Richland Township, in awarding the Project for which this bid is being submitted. I understand and my firm understands that any misstatement in this Affidavit is and shall be treated as fraudulent concealment from Richland Township of the true facts relating to the submission of bids for this Project.

By Tim Esken (Printed or Typed Name)

[Signature]
(Written Signature)

OWNER
(Printed Title)

Sworn to and subscribed before me this 16 day of March, 2020.

[Signature]
(Notary Public Signature)

Commonwealth of Pennsylvania - Notary Seal
Maureen Wuerthele, Notary Public
Allegheny County
My commission expires July 23, 2023
Commission number 1182636
Member, Pennsylvania Association of Notaries

(AFFIX NOTARIAL SEAL FIRMLY)

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with the bids.
2. This Non-Collusion Affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid-rigging and other efforts to restrain competition, and the making of false sworn statements in connection with submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval, or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "Complementary Bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.